

Elmhurst College

Faculty Development Committee

CALL AND GUIDELINES FOR DEPARTMENTAL INITIATIVE PROPOSALS ACADEMIC YEAR 2002-2003

The Elmhurst College Faculty Development Committee invites proposals for grants to assist in funding departmental initiatives. Two grants up to \$2500 each are available.

Proposals should reflect a significant initiative affecting the entire department. The following are examples of such efforts:

- planning a new curriculum;
- developing an initial graduate program in the department;
- creating a program of international study for departmental majors;
- increasing the use of technology as a means of improving teaching within the department;
- developing an initiative across the department's curriculum that addresses diversity, writing, entrepreneurship, *etc.*

Applications should outline the proposed activity, identify specific costs, and detail the anticipated benefit to students and faculty. *Creativity is encouraged, as is consultation with the Faculty Development Committee.* An **information meeting** to discuss previous successful proposals and to answer questions about the proposal process is scheduled for Tuesday, February 4, 2003 from 11:30-12:30 in the President's Dining Room of the Frick Center.

Proposals should either be submitted by the Department Chairperson, or be accompanied by a letter from the Department Chairperson endorsing the initiative.

Please submit proposals electronically no later than **March 10, 2003** to the Faculty Development Committee, c/o Earl Swallow, Chairperson (earls@elmhurst.edu).

Please Note: This document, copies of some funded past proposals, and other items related to the work of the *Faculty Development Committee* can be found at <http://www.elmhurst.edu/~fdc> .

