

# Elmhurst College

## Center for Scholarship and Teaching Faculty Development Committee

### **CALL FOR FACULTY-STUDENT SUMMER COLLABORATION STIPEND PROPOSALS**

*2010-2011 Academic Year*

The Faculty Development Committee (FDC), in cooperation with the Center for Scholarship and Teaching (CST), is pleased to offer **stipends to support ten (10) faculty-student collaborative summer research projects or creative projects**. Stipends for the faculty member (\$3000) and the student (\$3000) will be awarded to support high-quality proposals that require substantial time and clearly meet the criteria outlined on the following page.

The faculty-student collaborative team must consist of a full-time Elmhurst College faculty member collaborating with a student who has a clear commitment to the proposed project, and who

- has at least a 3.4 grade point average,
- has held full-time student status at EC for at least 2 semesters,
- will have junior class standing by Summer 2011, and
- intends to continue as a full-time EC student in Fall 2011.

Proposals involving more than one student will also be considered on a funds-available basis.

Awarded stipends will normally be available for Summer 2011. Faculty members who receive one of these stipends are not permitted to teach courses during the summer. Exceptions to this requirement must be approved by Dean Alzada Tipton and the faculty member's Chairperson.

We feel a special responsibility to support "start-up" activities (initial research or creative activities for new faculty, new directions or restarts for established faculty, etc.) and therefore give preference to such proposals. Likewise, preference will be given to projects with an **interdisciplinary** emphasis. Applicants should communicate the truly collaborative nature of the proposed project. An essential requirement is that the proposal demonstrates a significant impact on the scholarship or creative work of the faculty member and on the academic or professional development of the student.

Successful applicants are expected to share the outcomes of their work with the wider college community at a Campus Forum, the Student Showcase, or some other appropriate venue. Presentation of the work to the Board of Trustees or to prospective students and their families may also be requested.

The faculty collaborator may also apply for one of the FDC/CST \$500 Faculty Research Grants to cover the cost of supplies, research travel, etc. if needed. Under exceptional circumstances, a faculty collaborator may wish to apply to have more than a single student or may wish to apply for a \$3500 Faculty Research Grant to meet other significant costs. Such requests will be considered on a funds-available basis. These requests should be combined into a **single clearly marked proposal**.

To receive a full stipend (\$3000), a student collaborator is expected to participate in the project for the equivalent of eight to ten weeks of full-time effort. If this is not possible because of other commitments, participation at a 50% level with a reduced stipend (\$1500) is also possible.

We welcome preliminary contact while proposals are being developed and will be happy to answer any questions. Inquiries should be directed to Earl Swallow ([earls@elmhurst.edu](mailto:earls@elmhurst.edu) or ext. 3577) or any other Faculty Development Committee member.

Full-time faculty members and their student collaborators who wish to apply for these stipends should submit a proposal in which the topics outlined on the following page are addressed in a clear and complete fashion. The proposal should be submitted to the Director of the Center for Scholarship and Teaching, Earl Swallow ([earls@elmhurst.edu](mailto:earls@elmhurst.edu)). Electronic submission by email is **strongly encouraged**, and these will be acknowledged by email. **Completed proposals are due no later than Monday, February 21, 2011.** To apply, see the guidelines on the following page.

## **FACULTY-STUDENT SUMMER COLLABORATION STIPEND PROPOSAL GUIDELINES for 2010-2011**

I. *Project Title, Summary, and Abstract:* Provide a **title, a one or two sentence general description** of the project, and a project summary about ½ page in length.

II. *Narrative:* Describe the project in NO LESS than 700 words. Remember that your audience will include faculty members outside your discipline so it is important to describe your project and its significance in some detail. Within the narrative, include the following three items:

1. *Current Situation:* Describe the current situation in the area addressed in the proposal and identify the need this project addresses. Provide a clear context for the proposed project.

2. *The Project Plan:* Describe, in some detail, the project to be undertaken. Any **interdisciplinary** emphases should be discussed. Clearly outline the goals of the project, the strategies to be used in achieving the goals, and the expected outcomes of the work. Make the collaborative roles of the student and the faculty member clear. The proposal will be strongest when the relationship to the student's academic or professional development and the link to the faculty member's scholarship are identified.

3. *Expertise:* Discuss the expertise that the faculty member has to carry out the project and the student's level of preparation. Information on the student's educational background, major, GPA, expected date of graduation, and class standing (sophomore, junior, senior) should be included.

III. *Contact Information:* Include email address and telephone number(s) for the faculty member, and student ID number, email address, telephone number(s), and mailing address for the student.

IV. *Current and Previous Grants:* List the amounts and dates of the faculty member's three most recent grant awards.

V. *Publications:* List publications and presentations for both team members during the past three years (whether or not they pertain to the proposed project).