

PROTÉGÉ AGREEMENT

I, _____, wish to participate as a protégé in the Elmhurst University Weigand Center for Professional Excellence Mentoring Program. I agree to do the following:

1. Complete a Protégé Profile form and return it to the Mentoring Program Director (mentprot@elmhurst.edu) at the Weigand Center for Professional Excellence.
2. Attend/View a Protégé Orientation Workshop provided to and required of all students participating in the Mentoring Program.
3. Review and use as a reference guide, the Protégé Handbook available on (<https://www.elmhurst.edu/academics/career-education/mentoring-and-shadowing/>). (If you prefer a hardcopy, contact the Mentoring Program Director at 630-617-3440 or mentprot@elmhurst.edu and one will be provided for you.)
4. Complete the Protégé Preparation sheet provided in the Protégé Handbook prior to the virtual introductory meeting my mentor.
5. Meet with my mentor once per month, or as agreed either in person, while adhering to government guidelines for social distancing; or remotely (via phone, Skype, or Zoom) during the academic year beginning in September and ending in May.
6. Come prepared to my mentoring meetings ready to discuss my personal, professional, and academic needs and goals; and personal action plan.
7. Remain open to my mentor's feedback and act upon opportunities that my mentor provides me to enhance my personal and professional development.
8. Notify my mentor in a timely manner if I cannot meet with him/her for any reason and rescheduled any canceled meetings.
9. Respond to check-ins and returned surveys (two per year) promptly.
10. Communicate in a timely manner with the Mentoring Program Director (630-617-3440, if I feel uncomfortable or experience problems during my participation in the Mentoring Program.

Protégé Signature: _____

Date: _____



Elmhurst University

RUSSELL G. WEIGAND
Center for Professional Excellence

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