

IRB Authorization Agreement

A. Reviewing Institution (Institution A): **Elmhurst University**

IRB Registration #: IRB00004966

Federalwide Assurance #: FWA00025094

B. Institution Relying on the Designated IRB (Institution B):

Federalwide Assurance #:

C. The officials signing below agree that Institution B will rely on the designated IRB at Elmhurst University for review and continuing oversight of the human subjects research conducted at Institution B for the following project:

Principal Investigator:

Investigator Conducting Research at Institution B:

Sponsor/Funding Agency:

D. The review performed by the designated IRB will meet the human subjects protection requirements of Institution B's FWA. Institution A's IRB will report review of the human subjects research and any continuing review and actions to appropriate officials at Institution B. Any relevant documents will be made available to Institution B upon request. Institution B remains responsible for ensuring compliance with the IRB's determinations and with its approved FWA. This document shall be kept on file by both parties and provided to the Office of Human Research Protections (OHRP) upon request.

E. Official Signatures

Institution A Official

Signature

Print Name:

Date:

Title:

Institution B Official

Signature

Print Name:

Date:

Title:

Terms of Authorization Agreement

The Reviewing Institution (Institution A - Elmhurst University) agrees that it will:

- Provide initial and continuing reviews of associated human subjects research, in addition to any modifications that occur; will monitor human subject research and review issues of noncompliance if applicable
- Notify the Relying Institution of its findings and actions
- Make available relevant documents to the Relying Institution upon request
- Suspend or terminate approval of research not being conducted in accordance with the requirements of the Reviewing Institution IRB
- Report determinations of noncompliance or suspension/termination of IRB approval to OHRP in accordance with Reviewing Institution IRB policy. Relying institution will be notified of any such reporting

The Relying Institution (Institution B) agrees that it will:

- Comply with the terms of this agreement and the terms of the Relying Institution's FWA
- Cooperate in the Reviewing Institution IRB's review of research including, but not limited to, providing the Reviewing Institution IRB with any non-compliance reports
- Ensure compliance of employees, agents, and/or principal investigators with the Reviewing Institution IRB's policies and determinations of research
- Be responsible for safeguarding the rights and welfare of research participants in accordance with the Reviewing Institution IRB's determinations and the Relying Institution's FWA
- Provide the Reviewing Institution's IRB with any local context information applicable to the research as requested
- The investigator at the Relying Institution will oversee the conduct of research at this institution, which includes, but is not limited to:
 - Monitoring Reviewing Institution IRB's protocol compliance
 - Promptly reporting any proposed changes to the study to the Reviewing Institution IRB and not initiating any changes prior to review except in cases where it becomes necessary to eliminate immediate risks to participants
 - Obtaining and maintaining informed consent records for each participant in accordance with the Reviewing Institution IRB
 - Promptly notifying the Reviewing Institution IRB of information that may present unanticipated problems or risks to study participants AND any instances of noncompliance in accordance with the Reviewing Institution IRB's policies
- Cooperate with the Reviewing Institution IRB in conducting monitoring and audits where applicable

Both parties agree:

- 1) This agreement will become effective upon full execution by both parties and will remain in effect until the expiration or termination of the Reviewing Institution IRB's approval of research
- 2) Each institution will be responsible for its own negligence in connection with the terms of this agreement
- 3) This agreement will be kept on file by both parties and, where applicable, provided to the OHRP upon request

Initial here to acknowledge you have read and agree to these terms:

Name:
Official
Title: