



# 2024-25 Verification Worksheet

## Federal Student Aid Programs

VI, V5

Your 2024-25 Free Application for Federal Student Aid (FAFSA) has been selected for a process called verification. Federal regulations require that before your Federal Student Aid may be processed, you need to confirm information you, your spouse (if married), and/or your parent(s) reported on your FAFSA.

You (and one parent of a dependent student) must complete and sign this worksheet, attach any required documents, and submit them to the Office of Student Financial Services at Elmhurst University. All estimated financial aid awards are subject to revision or cancellation if the verification process results in necessary changes to the information provided on your FAFSA. The Office of Student Financial Services will not be responsible for late fees incurred due to documents not submitted in a timely manner. Please contact the office at 630-617-3015 with any questions you have regarding the verification process.

### A. STUDENT INFORMATION

Last Name	First Name	M.I.	Student's eNumber
Street Address (include apt #)			Student's Date of Birth
City	State	Zip	Student's Email Address

### B. HOUSEHOLD INFORMATION

In the section below, please check the box confirming your dependency status, and list the individuals who live in your (or your parent's) household. **Please review the instructions carefully, as they differ depending on your dependency status.**

<p style="text-align: center;"><b>I am a <u>Dependent Student</u> <input type="checkbox"/></b></p> <p>(You were required to report parent information on your FAFSA)</p> <p>In the space below include:</p> <ul style="list-style-type: none"> <li>Yourself (even if you do not live with your parent(s))</li> <li>Your parent(s)</li> <li>Your parents' other children if they live in the household <b>and</b> your parents will provide more than half of their support between July 1, 2024 and June 30, 2025.</li> <li>Other people only if they live with your parent(s) now, receive more than half of their support from your parent(s) and will continue to receive this support between July 1, 2024 and June 30, 2025.</li> </ul>	<p style="text-align: center;"><b>I am an <u>Independent Student</u> <input type="checkbox"/></b></p> <p>(You were <b>not</b> required to report parent information on your FAFSA)</p> <p>In the space below include:</p> <ul style="list-style-type: none"> <li>Yourself</li> <li>Your spouse, if married</li> <li>Your children/stepchildren (do not include children for whom you pay child support)</li> <li>Other people only if they live with you now, receive more than half of their support from you <b>and</b> will continue to receive this support between July 1, 2024 and June 30, 2025.</li> </ul>
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Full Name	Family members being supported by at least 50% from July 1, 2024 through June 30, 2025.				
	Age	Relationship to Student	Name of College (If Attending 2022-23)	Degree Seeking?	At Least Half Time?
		Self	Elmhurst University	Y N	Y N
				Y N	Y N
				Y N	Y N
				Y N	Y N
				Y N	Y N
				Y N	Y N

Student's Name: \_\_\_\_\_

eNumber: \_\_\_\_\_

In the space below, indicate the correct tax filing status for you (and your parent(s) if a dependent student) and attach the appropriate documentation. Tax filers must submit verified 2022 tax information via FAFSA on the Web or with a copy of the 2022 IRS Tax Return Transcript ordered from the IRS at <https://www.irs.gov/Individuals/Get-Transcript> or 1-800-908-9946.

If you (or your parent) filed an amended tax return (Form 1040X) for the 2022 tax year after the FAFSA was completed, please contact the Office of Student Financial Services at 630-617-3015 for assistance as additional documentation may be required.

**C. STUDENT TAX INFORMATION:**

Have you or will you be required to file a 2022 US Income Tax Return? If married, also provide information for your spouse.

- Yes, and I will provide verified 2022 tax information via an updated FAFSA or with a copy of the 2022 IRS Tax Return Transcript ordered from the IRS at [www.irs.gov](http://www.irs.gov) or 1-800-908-9946.
- No, and I had no earnings from work in 2022.
- No, but I (and/or my spouse, if married) had some earnings from work in 2022 and have listed the sources of income below and provided a 2022 W2, 1099 or other earning statement for each source of income.

**Please only complete this chart if you checked Box 3**

Name of Student/Spouse's Employer	2022 Amount Earned	IRS W-2 Attached?	If no, please explain why the IRS W2 is not available.
	\$	Y N	
	\$	Y N	
	\$	Y N	
	\$	Y N	

**D. PARENT TAX INFORMATION FOR DEPENDENT STUDENTS:**

Have you or will you be required to file a 2022 US Income Tax Return?

- Yes, and I will provide verified 2022 tax information via an updated FAFSA or with a copy of the 2022 IRS Tax Return Transcript ordered from the IRS at [www.irs.gov](http://www.irs.gov) or 1-800-908-9946.
- No, and I had no earnings from work in 2022.
- No, but I had some earnings from work in 2022 and have listed the sources of income below and provided a 2022 W2, 1099 or other earning statement for each source of income.

**Please only complete this chart if you checked Box 3**

Name of Parent's Employer	2022 Amount Earned	IRS W-2 Attached?	If no, please explain why the IRS W2 is not available.
	\$	Y N	
	\$	Y N	
	\$	Y N	
	\$	Y N	

**E. CERTIFICATION AND SIGNATURES**

Each person signing this worksheet certifies that all reported information is complete and accurate to the best of their knowledge. The student and one parent (if student is dependent) must sign and date this form.

**WARNING: If you purposely give false or misleading information on this worksheet for the purpose of accessing federal student aid, Elmhurst University will report your actions to the Inspector General of the U.S. Dept. of Education.**

\_\_\_\_\_  
Student's Signature (Electronic signatures cannot be accepted)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature for Dependent Students (Electronic signatures cannot be accepted)

\_\_\_\_\_  
Date