



Elmhurst University
Department of Music Handbook
2026-2027

PRELUDE . . .

Music exists in our culture because it provides an aesthetic experience that is unlike any other. No other art form can duplicate the kind of perception which results from expressing oneself through music. The person who composes, studies, performs, produces, teaches or records music is paving the way for future musical employment and enjoyment.

A student in the Elmhurst University Department of Music enjoys involvement in campus organizations that provide immediate identity and purpose. The Department of Music encourages and promotes academic and musical excellence. Students are involved in classes, concerts, trips, social programs, and are an essential ingredient of musical life at Elmhurst University and in the greater Elmhurst community.

Without music, however, there would be no compositions to perform, rehearse and study, produce, teach or record. MUSIC will be the most important ingredient of the Elmhurst University Department of Music. Although participation in the music department provides such non-musical benefits as learning to work together, building a sense of responsibility, and feeling a sense of accomplishment and pride in doing something well, the primary purpose of the department is creating MUSIC together.

The following pages contain guidelines that have been formulated for the purpose of maintaining a Department of Music in which each student and faculty member, the entire university, and the community may take pride.

With great excitement, we welcome you to the Elmhurst University Department of Music!

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MISSION STATEMENT

The Elmhurst University Department of Music strives to engage students in relevant learning experiences that provide students with the background needed for a successful career path in music, including but not limited to performing musicians, scholars, teachers, sound recording engineers, composers, and performing arts managers. We strive to provide each student with a safe and challenging learning environment where students have opportunities to collaborate with their peers, faculty, and professional musicians from Illinois and beyond and also prepare all university students for lifelong enjoyment of music.

GOALS

The faculty of the Elmhurst University Department of Music are dedicated to:

1. Support students' comprehension of requisite musical core curriculum in the development of a broad musical foundation towards the application of personal musicianship skills.
2. Foster student engagement in authentic experiences with professional musicians and practitioners outside of the Elmhurst University community to develop relevant and real-life learning experiences.
3. Engage students as life-long learners and scholars, instilling the pursuit of continued musical and professional growth.
4. Nurture an environment where students embody the highest standards of musical professionalism and integrity.
5. Create classroom and musical laboratory environments that are inclusive and representative of students' cultural backgrounds and offer a diverse repertoire of materials and experiences.

LEARNING OUTCOMES

Upon completion of a degree in music, all music students will acquire the knowledge and skills in five essential areas:

1. **Performance**
2. **Musicianship Skills and Analysis**
3. **Composition/Improvisation**
4. **History and Repertoire**
5. **Synthesis**

These five essential knowledge and skill areas provide the framework of our curriculum design.

SPECIFIC PROGRAM GOALS

Music Education. All music education majors will demonstrate:

1. The ability to function as a competent conductor creating accurate and musically expressive performances with various types of performing groups and in general classroom situations.
2. The ability to arrange and adapt music from a variety of sources to meet the needs and ability levels of individuals, school performing groups, and in classroom situations.
3. Functional performance abilities in keyboard and voice and functional performance abilities on instruments appropriate to the student's teaching specialization.
4. The ability to apply analytical and historical knowledge to curriculum development, lesson planning, and daily classroom and performance activities, both in general and as related to their area of specialization.

Music Business. All music business majors will demonstrate:

1. Understanding of the principles of economics.
2. Functional knowledge of accounting.
3. Basic understandings of management, marketing, and business law.

Music Industry. All music industry majors will demonstrate

1. Understanding of the overall function and structure of the music industry.
2. Functional knowledge of the marketing, promotion, and merchandising of music products.
3. Basic understanding of copyright law, publishing, contracts, and licensing.
4. Functional knowledge of artist management, concert promotion, and production.
5. Understanding of administrative structures and practices associated with music organizations.

6. Functional knowledge of computer and technological applications in the music industry.
7. Acquaintance with approaches and means to professional development, including job-seeking strategies, and interview techniques.
8. Understanding of entrepreneurship and history of the music industry.

Theory/Composition. All theory and composition majors will demonstrate:

1. Advanced ability in musical analysis, including the ability to produce analytical work independently and to compare and evaluate the results of different analytical procedures.
2. Highest possible skill level to develop a composition from concept to final product, including competency in both electronic and acoustic mediums, work with a variety of forms, styles, and notations, and the application of appropriate scoring principles to specific compositions.
3. Understanding of the relationships between theory and composition, including original and imitative work in composition and a basic understanding of the relationships between musical structure, aesthetic effect and cultural context.
4. Ability to use keyboard skills, appropriate terminology, research techniques, applicable technology, and rehearsal and conducting skills.

Jazz Studies. All jazz studies majors will demonstrate:

1. Comprehensive ability in various jazz styles, including the ability to perform, improvise, arrange and compose with knowledge of jazz history and literature, including the cultural sources and influences of jazz.
2. Ability to perform, compose, and arrange in a variety of jazz and studio styles with various sizes and types of ensembles.

Performance. All performance majors will demonstrate:

1. Comprehensive ability to perform in the major performing medium, including the ability to work independently to prepare performances at the highest possible level, to apply knowledge of styles and performance practices with respect to historical and cultural context in solo and ensemble literature.
2. Solo and ensemble performance in a variety of formal and informal settings.
3. Voice majors will demonstrate additional knowledge in foreign language and proper diction.

GENERAL ATTENDANCE POLICY

Attendance and participation are critical to learning concepts, skills, and techniques. Thus, attendance and participation will be a component of course grades. Any absence must be communicated with faculty *prior* to the absence via email, and it is expected that all missed material, assignments, or notes are obtained and completed prior to the next class meeting. See each course syllabus for the attendance policy. Excessive absences prevent demonstration of learned skills. Thus, excessive absences, both excused and unexcused, will result in a No Pass for the course.

GOVERNANCE

Governance of the Music Department moves within the ordinary framework of current Elmhurst University governance channels and procedures. There are regularly scheduled monthly meetings of the full-time faculty. The meetings may include all members of the Music Department's collegiate faculty. Standing committees, which currently include Curriculum, Music Education, and Recruitment, consider most issues and bring them to the departmental meetings for discussion and action. Students may be invited to specific meetings for opinions and input when needed.

FACILITIES

- Irion Hall houses Music Department offices, classrooms, rehearsal rooms, piano lab, teaching studios, practice rooms and a recital hall.
- The Department uses the Moller organ located in Hammerschmidt Memorial Chapel for organ lessons and recitals.
- Concerts for our major performing ensembles are held in the main auditorium of Hammerschmidt Chapel.
- The Department has recording facilities in Buik Recital Hall as well as in the Interactive Media Lab and the Gretsch Recording Studio, both located in Daniels Hall.
- The A.C. Buehler Library provides the Music Department with several resources including a significant book collection, musical score collection, a large computer lab, audio and video recordings, listening facilities, and research facilities.

IRION HALL HOURS

- Irion Hall is open from 7:00 a.m. until 12:00 midnight every day during the academic year.
- Summer hours Monday through Saturday are from 7:00 a.m. until 10:00 p.m.
- The Music Office is open from 8:00 am to 4:00 pm Monday thru Friday.
- Irion Hall is not open on federally recognized holidays when the university is officially closed.

IRION HALL RULES

- Eating, drinking, and smoking are not permitted in Irion Hall class, rehearsal and practice rooms nor in Buik Recital Hall.
- Vandalism to facilities or equipment will not be tolerated. Any damage should be reported to the Music Office or Security as soon as possible.

INTERACTIVE MEDIA LAB (DANIELS HALL) RULES

- No food or drink
- Students must have departmental authorization and valid J-Pass for admittance. The lab is available during general Daniels Hall hours, minus regularly scheduled class meetings
- Refrain from talking on your phone when others are working in the lab
- Headphones are to be placed upon command hooks on backs of iMacs when not in use
- Personal USB storage is strongly recommended to save projects
- Turn off any MIDI controllers when not in use
- DO NOT TOUCH contents of hard drive volume labeled “NiSibBj”
- The lab laser printer is to be used exclusively for creation of tabloid and legal-sized musical scores
- Additional lab instructions are posted throughout the room
- Lab usage is limited to current Elmhurst University students for academic class use

PRACTICE ROOMS

- Practice rooms are available for music majors/minors and Elmhurst University students who are taking music lessons or participating in the University’s performing ensembles.
- Music majors/minors are permitted to rent keys for practice rooms with pianos for a refundable \$20.00 deposit.
- Non-majors may borrow a key for practice room use during music office hours.
- The Percussion Studio key requires a \$25 deposit and is available to percussion majors only.
- Students must be actively practicing while in the practice rooms.
- No phone use, eating, or studying in practice rooms.
- Practice room access may be restricted, or you may be asked to forfeit the room by an instructor if not actively practicing.
- Please close windows and blinds when leaving to preserve pianos.

INSTRUMENTS

- The Department of Music provides a limited number of woodwind, brass and stringed instruments for student use in Music Department classes and ensembles.
- Students wishing to check out an instrument should see the Director of Music Operations. Students borrowing an instrument must sign a statement acknowledging their responsibility for the instrument and its care. The student must pay for damage repair or replacement.
- All instruments must be returned by the end of the academic year in which they are borrowed or immediately upon the request of the Music Department Chair or representative.
- Instruments should not be left unattended at any time, especially in the computer labs, hallways, and practice rooms.

INSTRUMENT STORAGE

- Music majors may obtain a locker in Irion Hall from the Music Department Administrative Assistant.

- There are a limited number of lockers available. Metal and wooden lockers, as well as instrument storage closets, require a \$10.00 key/locker deposit. Deposits are refunded when lockers are vacated and keys/lock returned.

SCHOLARSHIPS

Following is a list of music scholarships with requirements and application procedures. These awards are available only to music majors unless otherwise noted. Scholarships are awarded near the end of the current academic year for the following year. They are for a term of one year and students may re-apply for the same and/or additional scholarships each year.

Amy and John Allen

Requirements: 3.0 GPA, Junior or Senior,
Music Ed major with voice emphasis.

David Austin Scholarship

Requirements: 3.0 GPA, leader in the choir,
voice is primary area of study, financial
need

Daniel Bachar Scholarship

Requirements: 3.0 GPA, Junior standing,
pianist

Baltzar Scholarship

Requirements: 3.0 GPA, Music major,
active in Music Department organizations

Jim Cunningham Memorial Jazz Band
Scholarship

Requirements: 2.5 GPA, member of the Jazz
Band, Full-time student

Delaney Scholarship

Requirements: 2.75 GPA, full-time student,
Music Education major, financial need

Emmanuel Family Guitar Endowed
Scholarship

Requirements: Music Major-primary
instrument is guitar, 2.75 GPA, active in the
Music Department

Gretsch Scholarship

Requirements: 2.5 GPA, Music Business
major, strong interest in the music industry

Ross Kellan Music Education Fund

Requirements: Music Education major,
financial need

Duke Kramer Scholarship

Requirements: 3.0 GPA, Sophomore or
Junior standing, Music Business major

T. Howard Krueger Scholarship

Requirements: 3.0 GPA, full-time student,
theory/comp is primary area of study, active
in the Music Department

Music Merit Scholarship

Requirements: 2.5 GPA, strong
musicianship, service to the music
department

Susan Moninger Fund

Requirements: 3.0 GPA, full-time student,
member of Elmhurst University Concert
Choir, Music Major, or non-major, financial
need

Norlie Jazz Band Scholarship

Requirements: 2.5 GPA, full-time student,
member of the Jazz Band

Orth Scholarship

Requirements: 2.5 GPA, full-time student,
strong involvement in Church music

Sherratt Scholarship

Requirements: 3.0 GPA, Music major, full-
time student, strong musicianship, active in
the Music department

DEGREES

Elmhurst University grants the following degrees in music:

- Bachelor of Arts with a Major in Music
- Bachelor of Arts in Music Industry
- Bachelor of Music in Music Production
- Bachelor of Music in Jazz Studies
- Bachelor of Music in Music Business
- Bachelor of Music in Music Education
- Bachelor of Music in Music Performance
- Bachelor of Music in Theory/Composition
- Bachelor of Science in Music Business.

The requirements for these degrees appear in the current University catalog.

ADMISSION TO A MAJOR IN MUSIC

- To be admitted to a degree program in music, a student must pass an audition-interview. The student will be asked to perform two or three pieces of contrasting styles and tempo on his or her major instrument and will be asked to describe his or her training and professional goals.
- A change of principal performance specialty after admission to the program requires the advisor's approval and a separate audition.
- In addition, admission to music education involves admission into the education department in secondary education, generally at the end of the freshman year. See the Director of Music Education for application information.

PROGRESS ASSESSMENT

Freshman Year Degree Progress Assessment.

Will occur during spring advising to determine satisfactory academic progress.

Sophomore Year Continuance Assessment

Continuance Assessment specific to each degree area will be conducted by each area head and/or appropriate committee. Passing this assessment determines continuance in the selected degree program. In consultation with the department chair, area head, advisor and studio teacher, a student may be recommended to pursue another degree track.

GRADUATION REQUIREMENTS IN MUSIC

All students who major in music must fulfill the general graduation requirements of Elmhurst University as outlined in the Course Catalog.

PLACEMENT EXAMS

Students will be asked to complete a theory placement exam to determine theory class placement. Students will be asked to complete a piano placement exam to determine piano class placement.

CAPSTONE REQUIREMENTS

1. A capstone course is required in the senior year for all music majors. Check your individual degree program for specific requirements.
2. For B.A. students, the capstone project should be a culmination of their studies in music and their individual focus.
3. For composers in the B.M. theory/composition program, the capstone will be a senior composition recital that includes 35-40 minutes of original music. For theorists in the B.M. theory/composition program, the capstone will be an analytical paper of significant length.
4. A faculty jury must be selected when the student registers for the capstone. The jury consists of two music faculty members in areas closest to the student's capstone project. One must be the faculty supervisor for the capstone course. At least one must be a full-time faculty member.
5. The jury will meet with the student four weeks prior to the completion of the project to verify that the student is making satisfactory progress.
6. The jury will evaluate the final product when complete.
 - a. If the project is a public performance (composition, recital, lecture-recital, etc.), both jury members will evaluate the performance.
 - b. If it is a paper or in some other format, the second jury member will serve as an "outside reader".
7. For all other majors see the individual degree.
8. See the Theory/Comp capstone syllabus for specifics regarding deadlines, grading scale, and other expectations and requirements.

B.A. INDIVIDUAL FOCUS COURSE REQUIREMENTS

- All B.A. in Music students (not music industry) must take four full courses in an area of specialization chosen in consultation with their faculty advisor. A student may choose to specialize in music technology, music history/literature, foreign language, or some other area of particular interest to the student. These four courses must relate directly to the student's area of specialization, and they may include music and/or non-music courses.
- Before the end of sophomore year (or first semester at Elmhurst for transfer students), students will work with their advisor to determine their individual focus courses. The student will write a short letter to the department chair that identifies the area of specialization and lists the four individual focus courses. The letter must be signed by the student, the advisor, and the Director of the B.A. program. The letter must be submitted to the music department office and placed in the student's file.
- Half courses may count toward the specialization, but the course credit total for individual focus must be 4.0 (not 3.5). The capstone course (MUS 492), applied lessons, ensembles, and music core courses (such as Theory I-IV and history survey I-II) may **NOT** count as part of the concentration.

CERTIFICATE IN PIANO PEDAGOGY

The Certificate in Piano Pedagogy has been designed for those who wish to prepare for private piano teaching. Candidates may pursue the certificate within the context of a baccalaureate program offered at Elmhurst University or as a separate credential. Requirements seek to certify a candidate's competence as a teacher in both group and private settings, as well as provide a foundation of piano study that assures a sustainable level of performance. Individuals interested in pursuing this certificate should make their intention known in writing to the Music Department Chair. The Certificate in Piano Pedagogy is awarded to students who have met the following requirements:

1. Completion of the courses and requirements for the Minor in Music. Please note: these six terms must be in piano
2. Completion of AME 301 Piano Pedagogy I, AME 302 Piano Pedagogy II, and AME 401 and 402 Supervised Teaching
3. At least three solo performances on general student recitals. A half solo recital may substitute for one general recital. A full solo recital may substitute for two general recitals. Pianists must perform appropriate solo repertoire; memorization is mandatory (no exception allowed).

MUSIC MINOR

- Music minors offered for music majors only include music composition and church music for music majors only.
- Minors in music, music performance, music industry, music production, and jazz studies can be for any major at the university.
- The Minor in Music Education for Education majors is solely for those students pursuing an education major.

CODE OF ACADEMIC HONESTY

The Music Department follows the Code of Academic Honesty adopted by the Elmhurst University Faculty. Copies are available from the Dean of Student Affairs.

KEYBOARD PROFICIENCY EXAMINATION

- All music majors at Elmhurst University must pass the Keyboard Proficiency Examination as a degree requirement.
- Music majors can meet this requirement by taking and passing MUS 221 and MUS 222 with a minimum letter grade of "C", or they may schedule an exam with the piano faculty administering the exam.
- A student may take the exam as many times as needed, but only after meeting with the examination administrator.
- Music education majors must pass the exam in its entirety before they student teach.
- Reference materials are available from the examination administrator or in the Music office.

Examinees are required to:

1. Prepare all major and minor (natural, harmonic and melodic) scales. Examinees must perform two-octave scales ascending and descending, hands together with proper fingerings and a steady pulse.
2. Be able to play a I, IV6/4, I, V6 or V6/5, I cadence in all major and harmonic minor keys.
3. Be able to harmonize a simple melody at sight with an accompanist of IV6/4 and V6 or V6/5 chords. Be able to transpose the melody and harmonization a whole step or half step higher and lower.
4. Be able to sight-read a simple accompaniment.
5. Prepare one piece in four-part style. Music Education students must prepare two pieces – one in four-part style AND one of equal difficulty such as the *Burgmuller op. 100* pieces.
6. Be able to read a simple SATB open score. Scores may be acquired up to one week prior to the examination.
6. Be able to sight-read a melody with accompanying chord symbols. Examinees should be familiar with reading both letter symbols (i.e., pop style) and traditional numerical symbols.

PERFORMING ENSEMBLES

Music ensembles at Elmhurst University provide a disciplined musical development for music students and contribute to the enrichment of the audiences for whom they perform. Full-time music majors are required to register for, earn a passing grade in, and attain and maintain membership in a major performing ensemble at Elmhurst University each semester they are on campus. Guitar majors may select Classical Guitar Ensemble to fulfill this requirement, except for Music Education majors. See specific degree programs for ensemble requirements. Qualified non-music majors may also participate in these groups. Students are advised to consult the director of any of the following ensembles for details regarding audition procedures, rehearsal schedules and performance policies:

Chamber Ensembles
University Singers
Concert Choir
Chorale
Vocal Jazz Ensembles
Symphonic Band
Wind Ensemble
Varsity Band

Jazz Bands
Jazz Combos
Percussion Ensemble
Orchestra
Varsity Strings
Classical Guitar Ensemble
Gretsch Electric Guitar Ensemble

All ensembles are .25 course credit per term and may be taken for credit or non-credit. Ensembles can only be taken for non-credit if the student has reached the 4.75 credit limit. Requirements for credit or non-credit are the same.

STUDENT ORGANIZATIONS

Lambda Sigma Psi

A music honor society for the purpose of recognizing outstanding leadership, scholarship and performance in music by students in the University. Membership is by invitation when the following criteria have been met: Music major or minor who is at least sophomore standing, credit for 2.5 music courses, a 3.5 grade-point average in music, and a 3.25 average overall.

Music Business Students Union (MBSU)

The Music Business Students Union is an organization that sponsors concerts, conferences, events, and speakers on and off campus to promote further education in preparation for a career in the music business industry. Membership is open to all students and is highly recommended for music business majors.

Elmhurst Collegiate Music Education Association (ECMEA)

Student ECMEA membership is open to music students interested in any area of music education. Chapter members receive the Music Educators Journal, are eligible for participation in state, divisional and national conventions, and help sponsor guest lectures, clinics, service projects, concerts and field trips.

Phi Mu Alpha Sinfonia

Phi Mu Alpha is a men's music fraternity. The purpose of Phi Mu Alpha Sinfonia is to encourage and actively promote the highest standards of creativity, performance, education and research in music in America.

American String Teachers Association (ASTA) Collegiate Chapter

The ASTA Collegiate Chapter is open to any student interested in the teaching of stringed instruments, including violin, viola, cello, double bass, guitar, and harp. The chapter sponsors opportunities for teaching in area schools, assists with orchestra ILMEA clinics, high school honor orchestra, raises funds for attendance at the annual ASTA National Conference, and provides leadership for the string program.

Student Recording Services (SRS)

A student-led organization that provides audio and video services for live performances, concerts, and on-campus recitals. Students who work in this organization gain experience in live sound, audio and video recording, and post-production editing.

Student Entertainment Music Fine Arts (SEMFA)

A student organization at Elmhurst University focused on fostering creative expression in music and fine arts. They provide opportunities for students to share their music, learn about songwriting and music production, and connect with other creative individuals.

APPLIED MUSIC INSTRUCTION

1. Applied music instruction consists of one half-hour lesson (.25) per week per term, or one hour lesson (.5) per week per term. Hour long lessons are strongly recommended.
2. Music majors who take applied music instruction as a minor performance area may receive credit for the course(s).
3. Students who choose piano as their applied instrument are required to take at least one term of applied accompanying (AMM).
4. Applied instruction may be taken non-credit ONLY if such instruction would constitute an overload for a full-time music major.
5. Near the end of each term, the student and applied teacher determine repertoire to be performed for the final jury examination.

JURY PROCEDURES

1. Juries are required of all students taking applied music for credit. Non-credit students may perform a jury upon the recommendation and approval of their applied faculty professor.
2. The jury panel will consist of a minimum of three Music Department faculty members, including the major instructor. Specialists for each family of instruments (brass, woodwind, percussion, string, and piano) or voice will comment and evaluate. Other faculty members may attend and comment.
3. The 10-minute module system will be used for all juries, except for the voice area 202 level juries which will use a 5-minute module. The 10-minute module system will be used for any student changing primary instrument and for entrance examinations into the Music Department.
4. Repertoire for the jury is to be selected in consultation with the studio teacher, including any cuts to the music. A jury performance may be stopped if it exceeds the designated time allotment.
5. A student who performs a half or full recital may be exempted from a jury if performed in the same semester as the jury and if attended by multiple faculty members. Jury exemption is ultimately at the discretion of the major professor.
6. The purpose of jury examination of applied music students is the objective evaluation of their ability and artistry in public performance. Each jury member endeavors to express a considered opinion of the student performance based upon applicable criteria according to the applied area's jury rubric. Student will receive copies of evaluating faculty members' annotated rubrics and comments after the jury.
7. The jury grade will count for a maximum 20% toward the student's semester grade. The instructor's grade for weekly progress based upon aptitude, attitude, and recognizable improvement will count 80% toward the semester grade.

8. The Continuance Examination will take place at the end of the sophomore year for any student seeking to continue as a performance major. A 20-minute module will be used for this examination. Repertoire of significant stature will be selected in conjunction with the student's applied instructor. Along with the performance, the student should be prepared to answer questions by the jury panel regarding the historical significance of the repertoire performed.

9. Stage etiquette and deportment are an inclusive part of the jury evaluation. Students should dress professionally and act appropriately.

10. A piano accompanist is required for juries except if only unaccompanied pieces are performed. Students may contact the staff accompanist who will be paid from applied lesson fees, but not to exceed the total amount of the fee. Accompanists outside the university may be used, but financial compensation will be the responsibility of the student. It is the student's responsibility to ensure the accompanist has appropriate copies of all the music.

11. The student is expected to bring the appropriate number of copies of the music for the jury panel.

12. The decision for memorization of the jury repertoire is made in consultation with the applied studio teacher.

13. Visitors will not be allowed access to jury examinations.

14. Missed juries are unacceptable and will be graded as zero. The studio teacher will request a make-up jury in those circumstances where the absence was excusable.

GENERAL RECITAL PROCEDURES

General recitals are held at the end of each term. Both credit and qualified non-credit applied students may perform.

The following information must be submitted to the Applied Music Administrative Assistant **no later than two weeks prior** to the recital:

- Name of student
- Title of composition and opus number
- Name of composer
- Type of instrument or voice
- Poet (if performing art song)
- Number of minutes needed for performance
- Student's anticipated graduation date
- Student's University or non-University applied study status

RECITAL REQUIREMENTS

1. All music students taking applied lessons at the 300 level are encouraged to perform in at least one recital (general recital or other) per academic year. It is the responsibility of the student's applied music teacher to assess a student's readiness for recital performance.
2. Each faculty member shall urge students to attend recitals, major concert events and faculty recitals.
3. Recitals are scheduled in the term prior to the desired date. Seniors and Juniors, particularly those who are earning a performance degree or certificate, are given priority access to scheduling dates for the upcoming term.
4. The student must fill out an application and return it with a \$50 deposit to reserve the recital hall no later than the date on the application.
5. Students may present a maximum of one half-recital OR one full recital per semester.
6. Programs for all recitals are the responsibility of the student and must be available at the time of the recital.
7. For copyright and performance rights purposes, three copies of each recital program must be submitted to the Music office following the performance
8. Freshman and Sophomore recitals are joint recitals shared with a least one additional performer.
8. Junior recitals may be half or full recitals. Junior performance majors must present a full recital.
9. Senior recitals are full recitals by one performer.
 - Each senior recital candidate must perform his or her program for jury approval two to four weeks prior to the date of the recital.
 - The jury is composed of three faculty members as follows: 1) the student's applied teacher, who chairs the committee, 2) one member chosen by the student, and 3) one member chosen by the Committee Chair.
10. Students who need an accompanist for a recital are responsible for securing and paying an accompanist.

PERFORMANCE ATTENDANCE REQUIREMENT

1. Every full-time music major **MUST** register for MUS 100 (credit or non-credit) each term. This requirement must be completed for graduation. Students enrolled in MUS 457 Student Teaching, or MUS 468 Internship, are exempt from the MUS 100 requirement for that term.
2. All full-time music majors must attend a minimum of eight on-campus performances each term, including four large ensemble performances (band, choir, orchestra, jazz band) and four small ensemble performances (solo/chamber recitals, jazz combo). Attendance is recorded at all performances.
3. Attendance at two off-campus professional performances (ex. CSO, Lyric Opera, Jazz Showcase) may be counted for large ensemble performances. Concert programs must be submitted to receive attendance credit.
4. Events in which the student performs **do not** satisfy this requirement.
5. Students who fail to meet the performance attendance requirement for a given term may make up their deficiency in a following term. Extra performances attended will not apply to future term requirements.

PUBLIC RELATIONS

As a member of the Elmhurst University Music Department, you are in the spotlight of the university and the community. Because of the number of public performances on and off campus, each student must demonstrate the quality of EU students. You are an extension of the music department and the university and must display that in everything you do.

Each student is responsible for both the integrity and the consequences of his or her own actions. The highest standards of honesty, integrity, and fairness are expected by each and every music student especially while engaging in a rehearsal, performance or activity representing the Music Department and Elmhurst University.

It is expected that no music student will undertake any activity while on campus, or while engaging in a music department performance or activity, that is, or gives the appearance of being, improper, illegal, or immoral, or that could in any way harm or embarrass the Music Department or Elmhurst University.

REMEMBER WHO YOU ARE AND WHAT YOU REPRESENT

THERE IS NO RIGHT WAY TO DO A WRONG THING

CODA

The Elmhurst University Department of Music is composed of dedicated students and faculty striving for the highest standards of academic, musical and performance excellence. Success is only accomplished by working together.

The cohesiveness and unity of the department make it unique in that individuals not only have the opportunity of creating and generating their own excitement and enthusiasm but also arousing and becoming part of the entire department's strengths and capabilities.

NOT AS GOOD AS, BUT BETTER THAN

NOT TO SEEM, BUT TO BE

“Basically, we are a group of people living together over a short period of time in our own culture. How we grow that culture -- how we develop communication, how we care for our people means everything.”

Coach Mike Krzyzewski, Duke University